



Republika ng Pilipinas

Kagawaran ng Edukasyon

REHIYON V

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA


ADVISORY

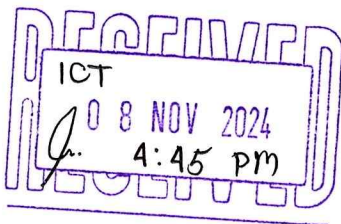
November 8, 2024

(DM 303, s. 2024 – DIVISION GENERAL ASSEMBLY OF DEPED NATIONAL EMPLOYEES' UNION (NEU) NAGA CITY CHAPTER)

Please be informed that the Division General Assembly of DepEd National Employees Union (NEU) Naga City Chapter which was scheduled for October 30, 2024, is set on November 15, 2024, at Summit Hotel Naga, Robinsons Place, Naga Complex, Almeda Highway, Triangulo, Naga City.

For information and guidance.


SUSAN S. COLLANO, CESO V
Schools Division Superintendent





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October 18, 2024

DIVISION MEMORANDUM
No. 302 s. 2024

**DIVISION GENERAL ASSEMBLY OF DEPED NATIONAL EMPLOYEES' UNION
(NEU) NAGA CITY CHAPTER**

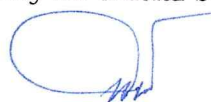
To: Assistant Schools Division Superintendent
SGOD and CID Chiefs
SDO Based Personnel (CID, SGOD and OSDS)
School Principals of Elementary and Secondary Schools
All Non-Teaching Personnel

1. The DepEd NEU Naga will hold a One-Day General Assembly for all non-teaching employees of SDO Naga on October 30, 2024, from 8:00AM to 5:00PM at a venue to be determined after the procurement process has been completed.
2. This one-day General Assembly enables the participants to:
 - a. be updated on the financial status of DepEd NEU Naga City Chapter;
 - b. re-tool and up-skill their rights, benefits, and privileges as DepEd Naga NEU members.
 - c. gain additional knowledge on effective financial management, boosting employees' confidence in handling finances and reducing stress for improved mental health, increased workplace focus, and reduced absenteeism.

3. The participants/TWG of this workshop are:

Section	No. of pax
Top Management	5
NEU Division Executive Officers/TWG	11
Non-Teaching/NEU Members	204

4. A registration fee of Eight Hundred Pesos (P800.00) will be collected to defray expenses for meals, supplies and materials, and other miscellaneous costs during the activity which shall be charged to school funds for participants from the schools, and division funds for participants from the division office, subject to the usual accounting and auditing rules and regulations.
5. Enclosed are the Program Matrix, Working Committees, and the List of Participants that will serve as Travel Authority on official business.
6. For guidance and strict compliance.


SUSAN S. COLLANO, CESO V
Schools Division Superintendent



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